

National Joint Council for Local Government Services

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**To: Chief Executives in England, Wales & N Ireland
(with copies for the HR and Finance Directors)
Members of the National Joint Council
Provincial / Associated Joint Secretaries**

11 January 2012

Dear Chief Executive,

THE QUEEN'S DIAMOND JUBILEE BANK HOLIDAYS JUNE 2012

The Government has announced that there will be an additional bank holiday to celebrate Her Majesty The Queen's Diamond Jubilee.

The 2012 late May bank holiday will be moved to Monday 4 June and an additional Jubilee bank holiday will be on Tuesday 5 June. In accordance with Part 2 Para 7.1 of the Green Book, employees will be entitled to a holiday with a normal day's pay on the additional bank holiday.

In schools the May half-term holiday is likely to be moved to the first week in June to coincide with the two bank holidays, with the school year being reduced by one day by closing early for the summer holidays. Despite this reduction in the pupil year to 189 days the salary calculation for term-time only staff should continue to reflect the usual pupil year of 190 days.

Yours sincerely



Sarah Messenger



Pete Allenson



Brian Strutton



Heather Wakefield

Joint Secretaries